

Bairnsdale Baptist Church



We are a playgroup operated by volunteers from the Bairnsdale Baptist Church. We welcome all children from birth to five years, accompanied by a responsible adult.

We aim to provide a fun and loving environment for carers and children alike. We offer play-based activities, such as playdough, painting, craft, puzzles, as well as playground and sand-pit play, songs and stories. We create varied play experiences to assist in your child's development and socialization.

Throughout the playgroup, we reflect our Christian values and beliefs in what we do. We thank God for the food we have for lunch, and at times, include age-appropriate Christian stories and songs. We also like to celebrate Christmas and Easter in ways that reflect our Christian faith.

We aim to maintain a safe environment for all who attend. Please stay at home if you or your child is unwell.

Please read the enclosed guidelines to assist in the smooth running of our playgroup.



GUIDELINES

1. Please **sign the attendance book** in the foyer as you arrive and leave playgroup each week. In the case of an emergency, we need to know who to account for.

2. Bring a **healthy lunch and water bottle** for each of your children. In case of allergies, we ask you to ensure that each child eats their own food and refrains from sharing their food with others.



Children are requested to sit at the tables provided when eating.

Please assist your child to **wash their hands** in the bathroom before we sit down for lunch. Hand sanitiser is also available at the kitchen.

3. We offer **outdoor play** all year round (weather permitting):

- In Term 1 and Term 4, we encourage you to be SunSmart by bringing a sun hat and sunscreen for your children;
- In Term 2 and Term 3, the children will need a warm coat and hat (gumboots can also come in handy)!

4. **Tea, coffee and hot chocolate** are available for adults. Please consume hot drinks on the tiled area near the kitchen. ***Hot drinks are not to be placed on the floor.*** Please place them on the kitchen bench if you need to attend to your children.



5. **Toilets** are located through the sliding door off the main play area. Please encourage your children to use them if needed during indoor and outdoor play.

A **nappy changing table** is available for your use in the disabled toilet. Please leave this area clean and tidy. Wrap disposable nappies in nappy bags before placing them in the bin. Please wipe the change table after use.

6. A **First Aid kit** is located on the wall, to the right of the kitchen door, in the main play area. Please report any injuries occurring at Busy Bees.



A team leader will assist you in completing the accident/incident book if your child is injured during a session.

7. The **fire evacuation procedure** can be found on the wall, in the main play area, to the left of the main entry door. For your safety, we ask that you take note of and familiarise yourself with this procedure.

8. Please respect others privacy and ensure that any **photographs or videos** you capture at playgroup contain only images of your children.



9. We ask that you **supervise** your children at all times, keeping them in view throughout the session. As we are not a child care facility, carers are ultimately responsible for their children.

If you are unable to attend to any of your children for a short period of time, please speak to one of the Busy Bees team who will be happy to supervise your child until you are able to do so.

We ask that carers **participate** in the songs and story time with their children, and when necessary, encourage them to sit quietly and listen. Practicing and modelling these skills helps to prepare your child for kindergarten and school group times.

10. Children's **birthdays** will be celebrated in a special Busy Bees way. You do not need to supply a birthday cake for your child. Please speak to a team member if your child has recently had a birthday.

11. We hope that you will take pride in the care and use of the **toys and equipment** provided. Please speak to a Busy Bees team member if you need assistance, or have any **feedback** about our playgroup.

Thank you for your co-operation with these guidelines.

The **cost** of playgroup is \$3.00 per family, per week (payable by cash in the money box in the foyer), or \$25.00 per family, per term (payable by cash or direct deposit). Bank details for direct deposits are:

BSB: 063-501 ACC: 0090-6445

Reference: Busy Bees and your family surname

Thank you for coming to Busy Bees! It is wonderful to have you join us. We look forward to getting to know you and your family.

Bairnsdale Baptist Church, 134 Princes Highway, Lucknow

<https://www.bairnsdalebaptist.org.au/>

Church Service – Sundays 10am

- *Little Lights Program* (ages two-five) *
- *Kids Connect Program* (primary school) *

Busy Bees – Tuesdays, Wednesdays, Thursdays 10am-12noon *

Deryn: 0428 886 717

Youth Group – Fridays 6:00pm (secondary school) *

Bible Study Groups – various small groups meeting weekly

* (excluding school and public holidays).